

SAFETY & TRANSPORTATION COMMITTEE

A G E N D A

TOWN OF CHINCOTEAGUE

November 2, 2006 - 5:30 P.M. – Council Chambers - Town Hall

CALL TO ORDER

ROLL CALL

OPEN FORUM / PUBLIC PARTICIPATION

AGENDA ADOPTION:

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1. Briefing by Mr. Terry Potterton, NASA Safety Office on the upcoming launch of a Minotaur I rocket from NASA Wallops Island and the potential safety impacts.
 2. Emergency Management Report (Bryan Rush)
 - A. Tropical Depression Ernesto
 - B. Causeway Closures
 - C. Flu-Exercise 2006
 - D. Communications
 - E. Training
 3. Committee member comments

ADJOURN:

TOWN OF CHINCOTEAGUE EMERGENCY MANAGEMENT MONTHLY REPORT

**Submitted by Bryan Rush
October 27, 2006**

TROPICAL DEPRESSION ERNESTO

The kick-off meeting with FEMA for Public Assistance was held on Friday October 27, 2006. Mr. Mike Cosby, Public Works Director met with the team to begin finalization of the paperwork. If approved, the Town will receive 75% re-imbursement from FEMA and 20% from the state. This will leave a 5% total that the Town will be responsible for.

CAUSEWAY CLOSURES

Due to the recent causeway closures, we have noted a problem in VDOT notifying the Town in a timely manner. Bryan Rush had discussions with Mr. Jason Loftus, Accomack County Emergency Services Coordinator; Mr. Robert Ritter, Town Manager; and the Hon. Jack Tarr, Mayor. These discussions led to a conference call with the Hon. Mrs. Wanda Thornton, Mr. Robert Ritter and Bryan Rush.

The Hon. Mrs. Thornton was able to get an immediate meeting with Mr. Tim Holloway from VDOT on October 20th. During the meeting the Town's concerns were voiced and an agreement to develop a notification plan that would put the Town EOC at the top of the list as well as providing the notification one hour prior to the potential closing.

Bryan Rush is writing the Town's portion of the plan, which shows how the Town disseminates the information once it arrives at the Town's dispatch center. Once completed, the Suffolk office of VDOT will review and approve the VDOT process.

FLU-EX

Bryan Rush and Mr. Nelson Jester attended the FLU-EX 2006 exercise on October 26th. The exercise was in a table top format and promoted discussion on how a Pandemic Influenza would be handled here on the shore. Community education and continuity of operations were two of the main concerns.

COMMUNICATIONS

The Charter Communication's Franchise agreement specifically states on page 17 section 8.14 C that the system shall provide audio function capable of being activated by designated Town officials. Bryan Rush has worked on this issue with Mr. Leno Smith from Charter and the system is now active. The procedure has been put in writing and distributed to Bryan Rush, Emergency Services Coordinator; Robert Ritter, Town Manager; Hon. John H. Tarr, Emergency Services Director; Edward Lewis, Chief of Police, PIO. This is a sensitive document and therefore will not be mass distributed.

TRAINING

A fire drill was conducted in the Town office during Fire Prevention Week. Over all, the drill was successful. Bryan Rush is now making a written plan to address concerns brought forth in the after-action discussion we had during a recent staff meeting.